

**READING MUHLENBERG CAREER & TECHNOLOGY CENTER
ADULT EDUCATION
CLOCK HOUR/CREDIT HOUR CHART
FSY 2014-2015**

PROGRAM TITLE: BUILDING/PROPERTY MAINTENANCE & MANAGER (intergenerational)

CIP CODE: 46.0401

PROCEDURE: Each course title within a fulltime program will have the hours broken down into the Classroom/Lecture Hour and/or Shop/Lab Hours spend on that course. The Clock Hours will be placed in the appropriate column. Next, Credit Hours will be calculated at the rate of one Credit Hour for every 10 Classroom/Lecture Hours and one Credit Hour for every 20 Shop/Lab Hours, placed in the appropriate column. Columns will be totaled vertically and horizontally.

<u>COURSE TITLES</u>	<u>CLASSROOM/LECTURE HOURS</u>		<u>SHOP/LAB HOURS</u>		<u>TOTAL HOURS</u>	
	<u>Clock</u>	<u>Credit</u>	<u>Clock</u>	<u>Credit</u>	<u>Clock</u>	<u>Credit</u>
Orientation	28	2.8	56	2.8	84	5.6
Maintenance Operations	53	5.3	107	5.35	160	10.65
Electrical Practices	95	9.5	190	9.5	285	19
Carpentry Practices	123	12.3	247	12.35	370	24.65
Plumbing	58	5.8	117	5.85	175	11.65
Maintenance Services	52	5.2	103	5.15	155	10.35
Masonry & Concrete	28	2.8	57	2.85	85	5.65
Metal Working	28	2.8	57	2.85	85	5.65
OSHA	6.5	.65	13.5	.675	20	1.345
Employability Skills	7	.7	14	.7	21	1.4
TOTALS	478.5	47.85	961.5	48.075	1440	95.945