### IT APPLICATIONS PROGRAM

career

File Clerk Office Clerk

student

certifications

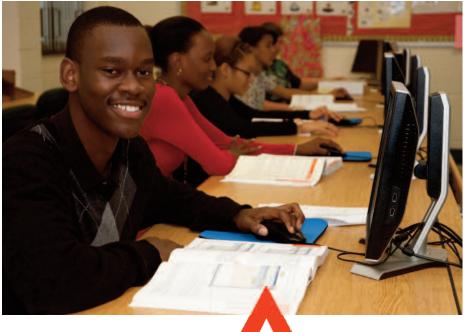
**Microsoft Office Specialist** 

**Pennsylvania Skills Certification** 

Teller

pathways

Administrative Assistant Compliance Manager Correspondence Clerk Executive Secretary





#### **PARTNERSHIP WITH RMCTC & RACC**





## 610-921-7300 www.rmctc.org

TA\_IT\_Apps\_1016







# TAKE THE FAST TRACK TO RACC

#### IT APPLICATIONS TECHNICAL ACADEMY

Through the Technical Academy, an innovative partnership with Reading Area Community College, RMCTC students have the opportunity to develop advanced skills and earn credits toward a college degree while still in high school.

#### HOW THE TECHNICAL ACADEMY WORKS

- Students enroll at RMCTC *and* RACC for grades 10, 11, and 12.
- During the first two years of the program, students may complete up to five college courses while attending class at RMCTC, earning up to 15 college credits.
- In the third year of the program, instead of spending half of their school day at RMCTC, students attend classes on the RACC campus. They may take three courses, earning up to nine additional college credits.

#### **IMPORTANT BENEFITS**

- Students may earn up to 24 college credits while still in high school.
- College credits earned at RMCTC are tuition free.
- Tuition for the courses taken on RACC's campus may be partially or fully subsidized by outside funding.
- Students may also earn industry certifications while preparing for jobs that are in high demand.

#### BUSINESS MANAGEMENT DEGREE (RMCTC'S IT APPLICATIONS STUDENTS)

The following courses are part of RACC's Business Management program of study and may be taken for articulated credit at RMCTC. The courses students may take at RACC in the 12th grade are indicated with an asterisk.\*

| BUS   | 100 | Introduction to Business    | 3 credits  |
|---|-----|-----------------------------|------------|
| IFT   | 110 | Microcomputer Applications  | 3 credits  |
| BUS   | 110 | Business Math               | 3 credits  |
| MGT   | 100 | Principles of Management    | 3 credits  |
| ACC   | 105 | Financial Accounting        | 3 credits  |
| ORI   | 102 | College Success Strategies  | 3 credits* |
| MGT   | 215 | Human Relations in Business | 3 credits* |
| ACC   | 110 | Managerial Accounting       | 3 credits* |
| Total Credit Hours Available for RMCTC Students |     |                             | 24 credits |

#### STUDENT ENTRANCE REQUIREMENTS

- Students must be in Grades 10 or 11 to begin a program in the Technical Academy.
- 3.0 GPA
- PSSA Proficiency in math and reading
- To remain in the program, students must complete a college prep academic sequence throughout high school.
- Students must successfully complete RACC placement testing prior to taking courses on the RACC campus.





# COURSE OF STUD WHILE IN HIGH SCHOOL



BUSINESS MANAGEMENT

### TECHNICAL A C A D E M Y

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