

Health and Safety Plan Summary: **Reading Muhlenberg CTC**

Initial Effective Date: July 1, 2021

Date of Last Review: March 14, 2022

Date of Last Revision: March 14, 2022

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

The health and safety of the Reading Muhlenberg Career & Technology Center (RMCTC) staff and students remains, as always, the top priority for the organization. The RMCTC Leadership Team and Pandemic Team continue to take critical steps and make decisions that protect the health and safety of our organization in the ongoing response to the COVID-19 pandemic.

In response to the expiration of statewide mitigation orders, the RMCTC has identified organizational standards and expectations which outline the protocols expected of all staff members as the organization transitions forward. Protocols include the following:

- Self-screen for COVID-19 symptoms
- Communicable disease reporting procedures
- Practice hand hygiene and respiratory etiquette
- Wear Face Coverings (in accordance with section 3.a.)
- Clean and disinfect one's workspace
- Maintaining physical distancing protocols
- Stay informed of CDC's guidance relative to travel
- Monitor communication and confidentiality
- Participate in required training
- Stay informed and maintain best practices

Additionally, a supplemental document containing frequently asked questions as well as protocols relative to reporting cases, contact tracing, and quarantine/isolation have been prepared to provide additional direction and guidance to staff.

Expectations are based on the latest mandates issued by the Governor's Office, the Pennsylvania Department of Health (DOH), the Pennsylvania Department of Education (PDE), the Department of Human Services (DHS), and the Office of Child Development and Early Learning (OCDEL), and the Centers for Disease Control and

Prevention (CDC). The Leadership Team and Pandemic Team will continue to monitor communications. As conditions change related to COVID-19, protocols are subject to change.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

RMCTC educational programs are planning for a return to full-person instruction in the fall of 2021 pending any change in mandates from PDE / DOH.

RMCTC educational programs and services may shift between in-person and virtual depending on health circumstances as Directors determine appropriate / necessary and /or as directed by DOH. RMCTC has been approved for emergency instructional time authorization and, if necessary, will consider multiple factors of student and staff health, safety, and well-being when making decisions regarding instructional models.

RMCTC continues to make resources available through its employee assistance provider, online training system, and the school's Wellness Committee; containing additional resources to include wellness information for staff. Current employees and new hires as part of their onboarding process must complete training relative to the RMCTC's Organizational Standards & Expectations, Supplemental FAQ document.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of masks ;	<p>All staff and students will be expected to follow current CDC and PA DOH mandates for universal masking – specific to vaccination status.</p> <p>RMCTC will use a strategic approach based on a layered prevention strategy for decision-making and will require the use of face coverings and/or the implementation of other measures to reduce the transmission of COVID-19 in building(s) when:</p> <ul style="list-style-type: none"> the COVID-19 Community Level is "High" (as per CDC data) universal masking is required the COVID-19 Community Level is within the "Low" or "Medium" level (as per CDC data), universal masking is recommended, but optional.

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>Universal masking required for individuals who have tested positive for COVID-19 and are returning from isolation less than 10 days after their symptom onset date.</p> <p>Universal masking required for individuals experiencing COVID-19 related symptoms and entering the school health office for assessment/evaluation.</p> <p>Staff who travel to other locations to provide service must adhere to the Health and Safety Plan of the location of service.</p> <p>Students, parents/guardians, visitors, and volunteers will comply with the face covering requirements as per the Health and Safety Plan.</p> <p>RMCTC will comply with any face covering mandates initiated by the state or federal government in accordance with general statute.</p> <p>RMCTC will comply with procedures outlined in PA HAN 619 as of January 7, 2022.</p>
<p>b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);</p>	<p>RMCTC will adhere to the latest mandates provided by PDE, DOH, CDC, and OCDEL relative to physical distancing.</p> <p>Physical distancing to the maximum extent feasible will continue to be recommended for indoor and outdoor spaces regardless of vaccination status.</p>
<p>c. Handwashing and respiratory etiquette;</p>	<p>Students and staff will be encouraged and reminded to maintain healthy hand washing habits and respiratory etiquette throughout the school day.</p> <ul style="list-style-type: none"> • Protocols include: <ul style="list-style-type: none"> ○ Washing one's hands often with soap and water for at least 20 seconds ○ If soap and water are not available, use hand sanitizer that contains at least 60% alcohol (for staff and older children who can safely use hand sanitizer) ○ Avoid touching one's eyes, nose, and mouth ○ Cover coughs and sneezes with a tissue or cough or sneeze into one's elbow ○ Increase monitoring to ensure adherence among students

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>d. Cleaning and maintaining healthy facilities, including improving ventilation;</p>	<p>RMCTC will adhere to the latest mandates provided by PDE, DOH, and CDC related to cleaning and ventilation.</p> <p>The use of universal precautions designed to minimize the transmission of communicable diseases will continue to be implemented. Hand sanitizer and cleaning materials will remain available.</p> <p>Limiting shared materials that cannot be easily cleaned will continue.</p> <p>Staff will continue to be expected to share in the cleaning and disinfecting of shared equipment and / or furniture / items within one's office / classroom.</p> <p>Additional cleaning and disinfecting measures / protocols may be required as deemed appropriate or directed by DOH depending on circumstances.</p>
<p>e. Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments;</p>	<p>Students and staff will undergo symptom self-screening prior to entering the instructional spaces in the buildings each day. Students who are symptomatic will be isolated and evaluated, and then returned home with a requirement to follow DOH and CDC guidelines prior to returning to school.</p> <p>Staff are required to report a suspected or known case of COVID-19 or exposure to individuals who suspect or test positive to COVID-19 to their supervisor within immediately.</p>
<p>f. Diagnostic and screening testing;</p>	<p>Staff are required to follow the recommendation of their attending physician and / or DOH directive(s) as it relates to diagnostic and screening testing.</p>
<p>g. Efforts to provide vaccinations to school communities;</p>	<p>RMCTC continues to collaborate with local health care providers and epidemiologist leaders regarding targeted areas of needs and will continue to participate with BCIU to provide additional vaccination to staff and students.</p> <p>RMCTC continues to communicate local vaccine opportunities available to staff and the community at large.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	<p>Special accommodations or health care needs of students with disabilities will be addressed through the IEP process.</p> <p>Accommodations may include, but not limited to adapted service delivery models, (i.e. individualized services, when appropriate) and / or other health and safety precautions as outlined in an individualized health plan.</p>
i. Coordination with state and local health officials.	<p>RMCTC will continue to maintain close communication and coordination with officials at the BCIU and state Department of Health for any changes or updates to requirements and recommendations.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Joint School Committee for **Reading Muhlenberg Career & Technology Center** reviewed and approved the Health and Safety Plan on **March 14, 2022**.

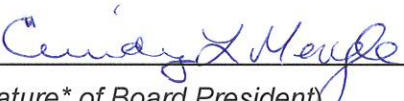
The plan was approved by a vote of:

6 Yes

0 No

Affirmed on: **March 14, 2022**

By:


(Signature* of Board President)

Cindy L Mergle
(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.